



City of Wilmington Fire and Life Safety Division
Office 910-343-4784 / e-mail fls@wilmingtonnc.gov
And New Hanover County Fire Marshal Division
Office 910-798-7420 / e-mail nhcfireforms@nhcgov.com
230 Government Center Drive
Wilmington, NC 28403



Fire Watch Report

Name of Facility: _____

Address: _____

Contact Person / Phone Number: _____

Date system was placed out of service: _____

Name of Fire Department Jurisdiction: _____

Fax report to applicable jurisdiction:

**New Hanover County Fire Marshal's Office – (910) 798-7052
City of Wilmington Fire & Life Safety – (910) 341-0097**

Fire Watch Personnel Information (*include name, date, and time for each shift covered*):

1st Shift: _____

2nd Shift: _____

3rd Shift: _____

Items to be corrected as noted by Alarm Company: _____

U.L. Certificate Number: _____

Issuance Date: _____ Expiration Date: _____

Additional Comments: _____

Signature of Property Representative: _____

Date: _____