



NEW HANOVER COUNTY FIRE SERVICES

230 Government Center Dr. Suite 130
Wilmington, NC 28403
(910) 798-7420, Fax (910) 798-7052
e-mail: fireforms@nhcgov.com



Serving and Protecting Wilmington since 1897

CITY OF WILMINGTON FIRE AND LIFE SAFETY

230 Government Center Dr Suite 150
Wilmington, NC 28403
(910) 343-0696, Fax (910) 341-0097
e-mail: flswilm@wilmingtonnc.gov

Is your project located in the unincorporated area of New Hanover County or in the Wilmington City limits

FAIRS / CARNIVALS / SPECIAL EVENTS PERMIT APPLICATION

PERSON / BUSINESS REQUESTING PERMIT

NAME: _____ OFFICE PHONE _____
ADDRESS: _____ FAX _____
CONTACT PERSON: _____ CELL _____ E-MAIL _____

EVENT INFORMATION

DATE EVENT STARTS _____ TIME EVENT STARTS _____
DESCRIPTION OF EVENT: _____
LOCATION/ADDRESS OF EVENT: _____
DATE/TIME READY FOR INSPECTION _____ DATE/TIME EVENT ENDS _____

Please be aware that any inspections requested outside of normal business hours may require an additional after hour's inspection charge.

PERMIT INFORMATION

TYPE OF PERMIT REQUESTED: FAIRS / CARNIVALS _____ ~~RESIDENTIAL~~ SPECIAL EVENT _____

Please note that a site layout/floor plan must be provided showing layout, location of exits, and fire extinguishers.

The undersigned hereby makes application for a permit and the inspection of all work described above and hereby agrees to comply with all building regulations and other laws applicable to the use and type of construction of the building referred herein.

Signature _____ Date _____

If applying for a City permit, you will be invoiced for any charges.
If applying for a County permit, please fill out the following.

Method of Payment: CASH CHECK CREDIT CARD CHARGE ACCOUNT # _____

FOR OFFICE USE BELOW THIS LINE

Approved by:	Date:	Fee:	Permit #
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